MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final

Meeting Name:	IPRS Core Team Meeting
Facilitator:	Thelma Hayter, DMH
Scribe:	Sara Parks
Date:	12/8/04
Time:	10 - 11 a.m.
Location:	Crossroads, Conference Room 3

IPRS Core Team Attendees:

x	Sharlene Bryant	**Others:**	
x	Cathy Bennett	x	Tim Sullivan
x	Cheryl McQueen	X	Kellie Fessler
	Deborah Merrill	x	Sandy Flores
	Gary Imes	x	Myran Harris
x	Joyce Sims	X	Sara Parks
x	Paul Carr	x	Mike Frost
	Rick Debell	x	Christie Harris
x	Thelma Hayter		
	Jeffrey Poole		

Attendees:

x	Alamance-Caswell	x	Onslow
	Albemarle	x	OPC
x	Catawba	x	Pathways
x	Centerpoint	x	Pitt
x	Crossroads		Riverstone
x	Cumberland	x	Roanoke-Chowan
x	Durham	x	Rockingham
x	Eastpointe	x	Sandhills/Randolph
x	Edgecombe-Nash		SE Center
x	Foothills	x	SE Regional
	Guilford	x	Smoky Mountain
x	Johnston	x	Tideland
x	Lee-Harnett	x	VGFW
x	Mecklenburg	x	Wake
x	Neuse	x	Western Highlands
x	New River	x	Wilson-Greene

Attendees:	

Agenda:	

Item No.	Topics	
1.	**Division and EDS Review**	**Upcoming checkwrites**: Nov 19 & Dec 3, 10, 17
		Tim Sullivan: Update Medicaid issues
		BugCentral Status
		Key CSRs
		Operations Support: File Maintenance, Security, and Help Desk
		Area Programs joining this week:
2.	**Area Programs**	Roll call Please mute phones or refrain from excess activity to help with communications
		Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
		Review Dec 3 checkwrite results Questions/comments about Upcoming checkwrites – Dec 3, 10, 17, 30 Jan 7, 14, 21
		Agenda items Approve 11/17 minutes for posting.
		IPRS Questions or Concerns – CTSP Funds
		Tim Sullivan & Christie Harris – MMIS Updates Medicaid Questions or Concerns
		Updates to Roll Call? Any other area program questions/comments? DMH and/or EDS concluding remarks.

Next Meeting: December 15, 2004

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics

1. **Review Dec 3rd checkwrite:**

2. **Upcoming Checkwrites:** Dec. 3, 10, 17, 30 Jan 7, 14, 21 – change bottom of the checkwrite schedule to "DMA/DMH"

3. **Tim Sullivan -** Update Medicaid issues – No updates on TPL and 5145. With the concerns for retro Medicaid put together by direct enrolled providers, we have let DMA know. Christie spoke to Carol Robertson about H0036 and received clarification. If direct enrolled providers are providing a service not on the list, they can bill under area mental health provider. Workshops that were scheduled in December were moved to January 2005 and we are working on site location.

4. **Bug Central Status: 6** bugs: 1 in customer review, 5 in process

5. **Key CSRs:** Completed 678

6. **Operations Support – File Maintenance, Security** Cheryl will see if a budget hierarchy can be setup from December 1st going forward

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics

1. **Roll Call** (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)

2. Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.

3. Review Dec. 3rd checkwrite

4. Questions/Comments about upcoming checkwrites: Dec. 3, 10, 17, 30 Jan 7, 14, 21

   Q: The checkwrite on 12/30 is that the date checks will go out?

   A: The cycle will run that night.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
5.	**Agenda items** **Approve 11/17 minutes for posting** **IPRS Questions – CTSP Funds** were emailed by Thelma to AP Directors and posted on DMH website. "Effective all services provided after 12/1". Q: Sandy (Crossroads) – What about the date of service? A: The CTSP funds are available for the additional Pop Group for services after 12/1/04. Q: Tom (Western Highlands) – I have not seen the memo can you summarize? A: CTSP funds added to all child mental health pop groups and substance abuse to open up funds for other pop groups to draw down. Q: Mark (Lee Harnett) – Has the budget dollar amounts changed and what's the hierarchy? A: The budget dollar amounts have not changed. CTSP funds are just available for more pop groups to draw down. Q: Will 5369 stay as is and you'll just be able to get to this money? A: Yes **Tim Sullivan/Christie Harris** – MMIS Updates, EOB 7000. No updates on TPL and 5145. With the concerns for retro Medicaid put together by direct enrolled providers, we have let DMA know. Christie spoke to Carol Robertson about H0036 and received clarification. If direct enrolled providers are providing a service not on the list, they can bill under area mental health provider. Workshops that were scheduled in December were moved to January 2005 and we are working on site location. **Medicaid Questions or Concerns** Q: Do you have to bill it like that? A: Yes. Q: Tom (Western Highlands) – Insurance override codes, will DMA reach a decision soon? A: All procedure codes are being reviewed by DMA and there was a meeting 3 weeks ago. Q: Will there be some provision where EDS will reprocess those claims? A: We can manually override claims and send you payment, but you must submit those claims. Q: Tom (Western Highlands) – Is there a special bulletin on DMA's website for direct enrolled? A: Bulletin will be posted around the 1st of January. Q: Is H0002 billable to Medicaid? A: I believe it was discontinued. Q: Jody (Johnston) – 90862 will it be included in the draft policy and require prior approval? A: That is still up in the air. However, verbally it was stated that 90862 would not require prior approval and count as unmanaged visit. But, this is not in writing at the time.
6.	**Updates to Roll Call?**
7.	**Any other area program questions/comments:** Do we want to cancel 12/22 or 12/29 Core Team meeting or cancel them both? Both meetings will be canceled. We will send an email if we need to have a meeting.
8.	**DMH and/or EDS Concluding Remarks:**

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI#.						

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						